

**RULES TO BE OBSERVED WHEN USING THE JOCKEY CLUB ESTATES
LIMITED TRAINING GROUNDS AT NEWMARKET**

DEFINITIONS

Throughout these Rules, except in so far as the context otherwise requires, the following expressions mean:

BHA	the British Horseracing Authority
BHA Permit Racing	the permit granted by the BHA under part 5 of the Rules of
Board the Directors	for the time being of Jockey Club Estates Limited
Company	Jockey Club Estates Limited
Heath Tax	such monthly charge as may be determined by the Board from time to time for use of Newmarket Heath and the Links Schooling Grounds
JCE Permit	the written authorisation of the Directors of Jockey Club Estates Limited to use the land belonging to or in its occupation for the purposes of training and exercising horses
Managing Director	the Managing Director of Jockey Club Estates Limited
Owner	the owner or owners of racehorses which use the Training Grounds
Return	the online form to be completed by each Trainer pursuant to Rule 11.2
Rules	any rule made by or on behalf of the Directors of Jockey Club Estates Limited for the use and management of the land in their occupation
Rules of Racing	the current edition of the Rules of Racing as published by the BHA
Special Gallops Fee	such charge as may be determined by the Board from time to time for use of the Special Gallops
Trainer	any person who holds a license, or permit to train from the BHA and shall include the servants or agents of such a person, or any person permitted to use the Training Grounds by order of the Managing Director of the Company
Trainer's Staff	any person who is employed by the Trainer or who works for the Trainer on a voluntary basis in the course of their training activities, or any person who is contracted to work for the Trainer.
Training Grounds or Grounds	all the land and premises belonging to or in the occupation of the Company at Newmarket, but does not include, for example, the council horse walks

The Board may at any time and at its absolute discretion alter, amend, or replace any or all of these Rules.

1 INTRODUCTION

1.1 USE OF THE TRAINING GROUNDS

1.1.1 The Training Grounds are the property of the Company and are available, subject to compliance with the Rules set out below, and the Rules of Racing for the training of racehorses.

1.1.2 It is the responsibility of the Trainer to ensure that all members of the Trainer's Staff and any person who may be on the Training Grounds at their request, or with their authority, shall comply at all times with these Rules and with the Rules of Racing.

1.1.3 It is the responsibility of the Trainer to ensure that any Owner for whom they are training is aware of these Rules and acknowledges and agrees to them in so far as they may be relevant to such Owner before any racehorse in their ownership is taken onto the Training Grounds.

1.1.4 It is the responsibility of the Trainer to examine the Training Grounds before use, to ensure they are satisfied with the condition and safety of the facilities. If they are not satisfied, it is the Trainer's responsibility to notify the JCE Managing Director or a member of JCE staff.

2 COMPLIANCE WITH THE RULES OF RACING

2.1 As set out in 1.1.2 above, it is the duty of the Trainer to require compliance with the Rules of Racing by all members of their staff. This is essential to ensure safe use of the Training Grounds. In the event of any incidents of non-compliance by the Trainer or any member of their staff the Trainer shall be held responsible by the Company and the sanctions set out in Clause 14 of these Rules shall apply.

3 CODE OF GOOD CONDUCT

3.1 Schedule 1 to these Rules sets out matters of Good Conduct which the Trainer must follow.

4 ACCIDENT / EMERGENCY PROCEDURE

4.1 Schedule 2 to these Rules sets out the Accident / Emergency Procedure. A copy of Schedule 2 should be supplied by every Trainer to all members of their staff, and it is the responsibility of the Trainer to ensure that all of them have read and understood it.

5 COMPLIANCE WITH HEALTH AND SAFETY REQUIREMENTS AND OTHER REGULATORY MATTERS

5.1 Each Trainer is required by the Rules of Racing to have and to apply a compliant Health and Safety arrangements. If the Company becomes aware of any breach of this requirement it may prohibit the Trainer from use of the Training Grounds until such breach is rectified.

6 USE OF THE TRAINING GROUNDS

6.1 OPENING TIMES

6.1.1 The Company uses all reasonable endeavours to ensure that the Training Grounds where open are safe but particular care should always be taken in use of the Training Grounds. Use of the Training Grounds is only permitted during the times specified here.

- 6.1.1.1 1 March to 31 October 6.30 am
- 6.1.1.2 1 November to 28 February 7 am
- 6.1.2 Horses may enter the Training Grounds prior to these times to use the horsewalks, trotting rings and lunging rings only and must be accompanied by at least one other horse and rider or individual on foot. Cantering or galloping is forbidden on the horsewalks or in the trotting or lunging rings.
- 6.2 Use of the Training Grounds earlier than the official opening time can be made if written permission has been given by the Company prior to such use. The terms of any permission given must be strictly adhered to.
- 6.3 The areas of the Training Grounds that are open on any given day are indicated on the various Gallops Boards across the Training Grounds.

While the Company endeavours to ensure that various systems of declaring Ground open or closed are correct, if Ground is declared open on any Gallops Board, or has been indicated as open by the text message service, if a closed board is in place on the Gallop or Canter itself that Ground shall be treated as closed ground. **If in doubt, please contact the relevant Gallops Manager.**

6.4 **POOR VISIBILITY**

- 6.4.1 Trainers wishing to exercise their horses in poor visibility (for example through poor light or fog) must ensure that all riders and all horses are wearing reflective clothing or equipment.

6.5 **CLOSING TIMES**

- 6.5.1 **The Training Grounds will close at 1:00 pm from Monday to Saturday (including Bank Holidays) and at 11:00am on Sundays.**

- 6.5.2 Use of the Training Grounds later than the official closing times can be made if permission has been given by the Company prior to such use. **Such use may be restricted to certain areas of the Training Grounds.** The terms of any permission given must be strictly adhered to.

- 6.5.3 Artificial gallops and canters will be closed during daily maintenance periods and are considered as closed ground at these times.

In the interest of Health and Safety, horses are not permitted to use any artificial track whilst a tractor is still occupying the track. **Any person accessing a track during a maintenance period or whilst the tractor is still occupying the track will be in breach of Rule 6.7.1 and subject to sanctions set out in Clause 15.**

6.6 **NEWMARKET RACE DAYS**

- 6.6.1 On Rowley Mile Race Days the following areas of the Training Grounds are closed to horses as follows:
 - 6.6.1.1 The whole of the Back of the Flat.
 - 6.6.1.2 Trainers wishing to use the Flat after 11:00 am must approach this Gallop by the Cambridge Road / Devil's Ditch walking ground.

- 6.6.1.3 Rowley Mile Up and Down Canters. These canters will close at 9:30 am to allow TV cables, etc, to be laid.
- 6.6.2 On July Course Race Days the following areas of the Training Grounds are closed to horses as follows:
- 6.6.2.1 The July Canter will close at 11 am.
- 6.7 **CLOSED GROUND**
- 6.7.1 No Trainer may exercise their horses on ground that is closed or move any disc, pole, bush, "closed" board, **flashing warning lights** or other thing used for defining the ground and it shall be the responsibility of every Trainer on each day to ensure that they and their staff are fully informed as to which ground is closed and which is open and for what purpose. Trainers ignoring "closed" boards will be subject to the sanctions set out in Clause 15.
- 6.7.2 No person may walk or stand any horse (except Trainers' hacks) on the gallops or exercise any horse across closed grounds.
- 6.7.3 Horses must not be galloped or cantered across closed ground.
- 6.8 **USE OF SPECIAL GALLOPS**
- 6.8.1 Trainers wishing to use Special Gallops **must** give notice of their intention 'of use' to the relevant Gallops Manager via text or email. Details of the Gallop to be used, time of use and number of horses **must** be given at least one hour prior to use. **Failure to do so may result in the gallop being closed due to a lack of bookings.**
- 6.8.2 To use the Limekilns (Golden Mile and Round Gallops) contact **Bury Side Gallops Manager**, Colin Driver (Mobile **07778 979044**, Email Colin.Driver@thejockeyclub.co.uk). To use the Watered Gallop contact **Racecourse Side Gallops Manager**, Graham Tredgett (Mobile **07850 873681**, Email Graham.Tredgett@thejockeyclub.co.uk).
- 6.8.3 The appropriate Special Gallop Return should be submitted online no later than 4.00 pm on the day of use.
- 6.8.4 An administration fee for late submissions will be charged at £50 per day.
- 6.9 **USE OF THE LINKS**
- 6.9.1 Trainers wishing to use the National Hunt schooling facilities at the Links **must** telephone or email the **Links Gallops Manager**, Rob Achner at least one hour prior to use (Mobile **07710 819442**, Email Rob.Achner@thejockeyclub.co.uk).
- 6.10 **USE OF WARREN HILL**
- 6.10.1 Trainers wishing to use the artificial and/or grass canters on Warren Hill must not deliberately wait or take a turn at the bottom of Long Hill and Warren Hill and must use whichever canter is free to use, i.e. if the tractor is on the Near Track horses use the Far Track, and vice versa. Failure to abide by this rule will result in sanctions as set out below:
- 6.10.2 **First offence:** Written warning and fine of £1,000
- 6.10.3 **Second Offence:** The Board or its Chairman will warn the Trainer off Warren

Hill for four days

6.10.4 **Third offence:** The Board or its Chairman will warn the Trainer off Warren Hill for 14 days

6.10.5 **Fourth offence:** The Board or its Chairman will withdraw the Trainer's JCE Permit to use the Training Grounds

7 HACKS

7.1 Only two hacks are allowed to walk on the grass when accompanying a string. Any additional hack must walk on the walking grounds.

7.2 It is prohibited for Trainers or their representatives to canter or gallop hacks across closed ground.

7.3 Hacks crossing any area recently repaired or re-seeded or closed ground may do so at a walk only.

8 PONIES

8.1 Racing Ponies are only permitted to use the Training Grounds if they meet the following criteria:

8.1.1 The BHA licensed trainer has applied for permission for the ponies to access the Training Grounds.

8.1.2 They must be under the care of and stables with a BHA licensed trainer.

8.1.3 They must be registered with the Pony Racing Authority.

8.1.4 Each trainer may only have a maximum of three ponies under their care and stabled in their yard at any one time.

8.2 Ponies who are not under the care of a BHA licensed trainer are only permitted to use the facilities available to Casual users i.e. the Links schooling grounds and the Cambridge Road Polytrack. Any person wishing to use the Links must contact the **Links Gallops Manager**, Rob Achner (Mobile **07710 819442**, Email Rob.Achner@thejockeyclub.co.uk) at least one hour prior to use.

8.3 Unauthorised ponies using turf or artificial canters/gallops will constitute a Breach of the Training Grounds Rules and will incur a £500 fine. In addition, the yard concerned may have its permission to use the Training Grounds withdrawn.

9 GENERAL

9.1 No Trainer may canter or gallop horses except upon those Training Grounds indicated as open for such work and within the limits and in the directions set by the Board. No cantering will be allowed on grounds especially reserved for galloping.

9.2 Every Trainer must ensure that horses on completing their work walk *at once* to the *nearest* walking ground and remain on the walking grounds provided.

9.3 No racehorses or hacks may be left loose upon the Training Grounds.

9.4 **No yearlings are permitted to exercise on any of the canters or gallops before**

8am. They may only use walking grounds or trotting rings prior to 8am.

- 9.5 It is prohibited to exercise any horses within 200 yards of the Racecourse during the races.
- 9.6 Cambridge Road Polytrack: Galloping only until 08:30am (end of first maintenance pass)
- 9.7 Across the Flat: Strings may enter this Gallop at the 3, 4, 5, 6, 7, 8 and 9 furlong markers. Strings may leave this gallop at any point AFTER the winning post. GALLOPING ONLY.
- 9.8 Summer Canter: Strings may enter this Canter at the 4 furlong point or Ditch gap, leaving via Members Car Park.
- 9.9 Long Peat Moss, Racecourse Side: minimum distance to be worked 7 furlongs. Strings may enter this gallop either level with the start of the Polytrack or at the Polytrack 2 furlong marker. GALLOPING ONLY.
- 9.10 Summer Gallop: The first 5 furlongs can be approached from either side. Any distance may be worked but the last 7 furlongs (ie, from the start of the Polytrack) must be approached from the Ditch side. GALLOPING ONLY.
- 9.11 Between the Banks: Any distance up to 7 furlongs may be worked. Horses working less than the full distance must get off to one side before and after working.
- 9.1 Long Peat Moss, Limekilns: Horses may only enter by the first spinney on Waterhall. Horses are not to jump off at the road crossing.
- 9.2 Round Gallop: Horses may only enter before the first spinney on Limekilns. Horses are not to jump off at any point after the first spinney.
- 9.3 Several Trotting Rings: The trotting rings can only be used in an anti-clockwise direction on Monday, Wednesday and Friday, and clockwise on Tuesday, Thursday, Saturday and Sunday.
- 9.4 Southfield Farm Round Canter: The Canter can only be used in an anti-clockwise (right-handed) direction before 9:15am, and clockwise (left-handed) after 9:25am. Horses must enter the Canter from the Waterworks horsewalk only and not across the grass.
- 9.5 Southfields Trotting Rings: The trotting rings can only be used in an anti-clockwise direction on Monday, Wednesday and Friday, and clockwise on Tuesday, Thursday, Saturday and Sunday.
- 9.6 Railway Field Away Canter: This track is for cantering only. Horses are not permitted to walk down this track at any time and must canter the length of the track.
- 9.7 No dogs are to be taken onto the Training Grounds before 1.00 pm on any day, including Sundays.
- 9.8 All trainers must pay their annual subscriptions to the Newmarket Trainers Federation (NTF). Failure to do so is a breach of the Rules.

10 PRACTICE STARTING STALLS

- 10.1 Practice starting stalls must be booked on the day of use by telephoning the relevant Gallops Manager. No Trainer may occupy the stalls for more than

forty-five minutes at a time. The stalls will not be operated by the Company's staff. They are used entirely at the Trainer's risk, and the Company has no responsibility for their use.

10.2 Any person operating the stalls must have appropriate training and equipment, and the use of the stalls must be risk assessed by each Trainer who makes use of them prior to use.

10.3 Any breakages to the stalls must be reported to the relevant Gallops Manager immediately.

11 PERMIT TO TRAIN - JCE PERMIT

11.1 Every Trainer who wishes to train or exercise horses on the Training Grounds must first hold a JCE Permit. Any such Trainer must comply fully with all requirements of the Rules of Racing. On application to the Company a JCE Permit to train on the Training Grounds may, at the Company's absolute discretion, be granted.

11.2 The JCE Permit shall be valid for such period as the Board shall in its absolute discretion fix and shall in any case be revocable upon three months' written notice by the Board.

11.3 Every JCE Permit granted to a Trainer by the Board shall be subject to the Rules and it is a condition of each JCE Permit that the Trainer to whom it is granted shall obey the Rules and follow the Code of Good Conduct.

12 HEATH TAX AND RETURNS

12.1 Every Owner shall pay to the Company such fees as the Board shall from time to time determine in respect of Heath Tax and Special Gallops Fees for every horse and every yearling that shall be trained or broken at Newmarket on the Training Grounds and it is incumbent on the Trainer to make every new Owner aware of the existence and scale of the charge (see also Clause 11.4).

12.2 CONTENTS OF RETURN

12.2.1 Every BHA Licensed Trainer to whom a JCE Permit has been granted shall submit a monthly online Return to the Company (via Weatherbys/BHA website).

Non BHA Licensed Trainers must declare all horses using the training grounds and the number of horses in yard. This must be sent via email to Lindsay.Devin@thejockeyclub.co.uk. Failure to declare this information accurately will result in a £50 fine per month.

12.2.2 All horses including yearlings that have used the Training Grounds for any form of exercise during that month, whether for one day or every day of that month, must be declared on the Trainer's monthly Return and are subject to the monthly rate.

Use of the Training Grounds includes horsewalks, lunge pens, artificial canters/gallops, turf canters/gallops, special gallops, starting stalls, schooling facilities and yearling grounds.

12.2.3 It is the Trainer's responsibility to ensure an accurate Heath Return is submitted. Inaccurate returns will be liable to the following penalties for each horse omitted from the Return.

- 12.2.3.1 First Offence: £250 per horse
- 12.2.3.2 Second Offence: £500 per horse
- 12.2.3.3 Third Offence: £1,000 per horse
- 12.2.3.4 Fourth Offence and thereafter: the matter will be brought to the attention of the Jockey Club Estates Board
- 12.2.4 A horse for which exemption from Heath Tax is claimed under clause 11.7 must be indicated by the word "apprentice or conditional" after its name.
- 12.2.5 Every Trainer's Return must be submitted online by **3pm on the third working day** after the end of the month.
- 12.2.6 An administration fee for late submissions will be charged at £250 per day.
- 12.3 Trainers are advised that all Owners with horses in their yards should have a Weatherbys account through which Heath Tax and/or Special Gallops Fees can be paid.
- 12.4 Any Owner who fails to pay the Heath Tax and/or Special Gallops Fees may have their horse or horses banned from using the Training Grounds, and in addition the amount of such Heath Tax and/or Special Gallops Fees shall be a debt due from the Owner to the Company and shall be recoverable by action.
- 12.5 The payment of Heath Tax and/or Special Gallops Fees shall not be deemed to confer on any person paying the same any legal right which shall interfere with or be inconsistent with the absolute right of the Company to possession and ownership of the Training Grounds and the absolute right of the Company to use or develop the Training Grounds in any way it sees fit.
- 12.6 Every Trainer who has been granted a JCE Permit is allowed to have one horse – their own exclusive property – trained on the Training Grounds free of Heath Tax provided that such horse is ridden by the Trainer's apprentices or conditional only and provided further that if such horse is raced and is not ridden by the Trainer's apprentice(s) the Trainer shall be liable for the full Heath Tax unless the Board resolves otherwise. Special Gallops Fees will be charged in respect of horses falling within this category.

13 EXCLUSION OF LIABILITY

- 13.1 Any Trainer using the Training Grounds or equipment owned by or in the occupation of the Company does so at their own risk, and neither the Company nor the Board or its servants or agents shall be liable in respect of any loss or damage to any person, animal or property, and whether occasioned by negligence, breach of duty, or howsoever otherwise. Nothing in this clause shall be construed as excluding liability for personal injury or death caused by the Company's negligence.

14 DUTY TO INDEMNIFY THE COMPANY

- 14.1 Every Trainer using the Training Grounds shall keep the Company and the Board, its servants and agents, indemnified against any action, claim, loss, costs or demands arising from his/her use of the Training Grounds

15 BREACH OF RULES OR FAILURE TO FOLLOW THE CODE OF GOOD CONDUCT

- 15.1 The Board may at any time and without prior notice withdraw a JCE Permit from any Trainer who in the opinion of the Board has broken any of these Rules; failed to follow the Code of Good Conduct; or who has been declared a

disqualified person or otherwise penalised by the BHA in accordance with their powers under the Rules of Racing or who for any reason shall have his Trainer's licence withdrawn or revoked or refused renewal by the BHA or such other succeeding body.

15.2 Any Trainer who has their JCE Permit revoked or who is reported to the Directors of the Company for any breach of these Rules or failure to follow the Code of Good Conduct may as a condition of the restoration of their JCE Permit or the lifting of any ban be required to pay to the Company such sum as in the opinion of the Managing Director or other members of the Board shall be appropriate by way of penalty having regard to the breach or failure, not exceeding £5,000, but nothing hereunder shall entitle any person to demand the renewal of a JCE Permit or the lifting of a ban which may be withheld at discretion and as of right. The following system of automatic penalties applies:

15.2.1 First Offence: Written warning and fine

15.2.2 Second Offence: The Board or its Chairman may warn the Trainer off the Training Grounds including the horsewalks for four days

15.2.3 Third Offence: The Board or its Chairman may warn the Trainer off the Training Grounds including the horsewalks for 13 days.

15.2.4 Fourth Offence: The Board or its Chairman may withdraw the Trainer's JCE Permit to use the Training Grounds.

15.3 A Trainer may appeal to the Board of Directors of the Company against any fine or penalty imposed by the Managing Director.

15.4 The Board hereby reserves the right in its absolute discretion to report to the BHA and publish in the Racing Calendar and in any newspaper (including electronic editions) circulating in the United Kingdom and through any news agency operating in the United Kingdom its decisions on any breach of any condition, regulation or Rule contained herein and all other reports, decisions and minutes of its meetings.

16 PROCEDURE FOR COMPLAINT

16.1 No Trainer may give any order to the Company's staff. Any Trainer wishing to suggest any alteration in the Training Grounds arrangements should do so in writing to the Managing Director or Chairman of the Heath Committee.

16.2 All complaints must be in writing, signed by the complainant, and addressed to the Managing Director or Chairman of the Heath Committee. Complaints in any other form will not be considered.

**THE HON PETER STANLEY
CHAIRMAN
JOCKEY CLUB ESTATES LIMITED**

**SIR MARK PRESCOTT BT
CHAIRMAN
HEATH COMMITTEE**

DATE: 1 January 2021

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CODE OF GOOD CONDUCT

INTRODUCTION

To make the Training Grounds an ordered and safe place to work, Trainers and their staff must follow this Code of Good Conduct at all times failing which the Trainer's JCE Permit to train may be withdrawn, pursuant to Clause 14 of the Rules. The Code has been drawn up by Jockey Club Estates in consultation with the Chairman of the Heath Committee and Chairman of Newmarket Trainers' Federation in Newmarket and the Chairman of the Mandown Gallops Committee.

1 STAFF

- 1.1 All staff, and especially head lads and grooms, should be aware of and fully understand the Rules for use of the Training Grounds and this Code of Good Conduct.
- 1.2 It is mandatory under the Rules of Racing for all riders to wear skull caps and for all riders, other than those on hacks, to wear back protectors.
- 1.3 No rider should engage in any activity which may affect their ability to keep full control of their horse.
- 1.4 Riders should remain quiet unless circumstances dictate otherwise.

2 STRING MANAGEMENT

- 2.1 Strings should be of a manageable size with an appropriate number of experienced staff in supervisory roles.
- 2.2 No string should pass another string from behind while on the horsewalks.
- 2.3 One string should not cut in front of another string at any time and particularly one about to set off on a gallop or canter.
- 2.4 Lead riders should communicate the string's intentions clearly to other strings.
- 2.5 Strings should not set off too closely behind the preceding string. The following string should judge the speed of a preceding string to avoid catching it up.
- 2.6 If working horses at a slow canter (yearlings or horses returning to exercise) the string behind must be informed.
- 2.7 Use of the Training Grounds by lone horses should be avoided. If unavoidable, the Trainer must be aware of the route the rider is to take and raise the alarm if they do not return to the yard at the expected time.

3 ROAD CROSSINGS

- 3.1 Each string is responsible for carrying out a dynamic risk assessment before crossing the road at any of the designated horse crossings.
- 3.2 An unmounted member of the Trainer's Staff should assist strings crossing public roads, or be in advance of the string on a sensible horse or hack. Anyone stopping traffic should wear a reflective vest, even in full daylight.

- 3.3 No more than 20 horses should cross the road at one time without breaking to allow vehicles to pass. Smaller strings should avoid tacking onto the end of larger strings.
- 3.4 Where a junction on a horsewalk is near to a road crossing, strings who are already on the horsewalk should give right of way to those crossing the road.
- 3.5 Riders should not assume that vehicles have seen them and will stop. Riders should press the whip switches where applicable, stop before walking their horse onto the crossing, look to see if approaching cars have stopped and go when it safe to do so.
- 3.6 Where triggers operate flashing warning lights or traffic lights, these should be armed prior to crossing and disarmed after crossing.
- 3.7 As many riders as possible should thank waiting drivers, but as a minimum the first and last riders in the string.
- 3.8 Any accident, near miss or loose horse must be reported to Jockey Club Estates or on the British Horse Society website (<https://www.bhs.org.uk/our-work/safety/report-an-incident>).

4 STALLS

- 4.1 If using any of the stalls provided, leave them unset and with gates open.
- 4.2 On stalls with corrals, shut the corral gate after use.
- 4.3 Report any breakages of the stalls to the relevant Gallops Manager **immediately**.

5 FENCES, HURDLES AND OTHER EQUIPMENT

- 5.1 If you damage fences, hurdles or any other equipment on the Training Grounds, please report it to a member of JCE staff **immediately** so that it can be repaired as soon as possible.

**PLEASE USE COMMONSENSE AND BE COURTEOUS AT ALL TIMES
THANK YOU FOR YOUR COOPERATION**

ACCIDENT PROCEDURE ON NEWMARKET TRAINING GROUNDS

1. GENERAL

- 1.1 Working with racehorses is potentially hazardous.
- 1.2 Racehorses are unpredictable and can be dangerous.
- 1.3 In offering training facilities to racehorses the Company accepts that you are exposed to this risk.
- 1.4 To limit the possibility of harm to you or to anyone else who visits or has access to the Training Grounds, the Board have issued the Rules which include the Code of Good Conduct which are acknowledged and agreed by all Trainers who use the Training Grounds and the safety recommendations which have to be followed.
- 1.5 These Rules, which contain the recommendations, are also displayed on the information boards in the mess rooms at Southfield Farm, Bury Side Depot and the Links.

2. WHAT TO DO IF SOMEONE HAS AN ACCIDENT (see section 5 for horse injuries)

- 2.1 If an accident occurs on the Training Grounds and there is immediate concern over injury to a rider or anyone else, it is essential firstly to follow the two-step procedure outlined below:

STEP 1

Call 999 immediately to alert the emergency services, giving clear, simple information on:

- The nature of the accident (crushed, kicked, fallen at speed/from height etc) and the assessment of its severity (loss of consciousness, possible head injury, broken limbs, etc). Give as much detail as possible as this will affect response time.
- The exact location of the injured person, preferably by reference to the nearest road and gate access and appropriate directions or reference to the Training Grounds Safety Plan available online. See post codes below.
- Personal details of the casualty (gender, age, and any other condition such as diabetes/pregnant etc)

Post codes to use for the main areas:

BURY SIDE

POST CODES	GALLOPS	ADDRESS
CB8 7PH	Al Bahathri and Limekilns	High Lodge
CB8 8DU	Start of the Town Canter, Long Hill and Warren Hill	Osborne Stables
CB8 7BT	End of the Town Canter, Starting Stalls and Bury Hills	Bury Side Depot
CB8 0QS	Top of Long Hill and Side Hill	Warren Towers
CB8 7BP	The Severals	The Bury Road

RACECOURSE SIDE

POST CODES	GALLOPS	ADDRESS
CB8 0TE	Southfields Farm Oval canter and Rubbing House	Southfields Farm
CB8 0TQ	Cambridge Road, Summer gallop and Peat Moss gallops	July Cottages
CB8 0TF	Rowley Mile Racecourse, Starting Stalls and Flat gallop	Rowley Mile
CB8 7JQ	Hamilton Hill	Seven Springs
CB8 0TG	The Links	The Links

STEP 2

Inform the relevant Gallops Manager:

Bury Side	Colin Driver	07778 979044
Racecourse Side	Graham Tredgett	07850 873681
The Links	Rob Achner	07710 819442
Heath Medic	Rob Achner/Alex Payne	07971 356608

- 2.2 The Gallops Manager will inform the Heath Medics.
- 2.3 Injured riders should only be moved on the advice of the emergency service or Heath Medics.
- 2.4 Do not remove helmet or back protectors without seeking advice.
- 2.5 If the accident involves a horse which is now loose, Heathmen will:
- 2.6 Require the trainer / staff to secure the animal.
- 2.7 Redirect horse traffic from the scene.
- 2.8 Close the area to training near the accident and nearest point of access to the injured party.
- 2.9 Post a person to the first access point to assist the ambulance service.

3. ACCIDENT RECORD

- 3.1 All employers legally must record all the information possible about accidents which occur, involving members of staff on the training grounds.
- 3.2 All accidents should be reported immediately to the relevant Gallops Manager and the details given. This is so the accident can be investigated and any corrective actions can be made. All accidents have causes and Jockey Club Estates want to eliminate the causes and eliminate future accidents.
- 3.3 Trainers do not need to report an accident to JCE which occur in their stables.
- 3.4 All accident data (anonymous) will be reviewed at the regular Health & Safety Committee meetings and Gallops Managers meetings.

4. ADDITIONAL TRAINERS INFORMATION

- 4.1 It is the responsibility of the trainer to report any RIDDOR reportable incident or injury within the appropriate timescale.
- 4.2 A RIDDOR can be reported online www.hse.gov.uk/riddor and complete the appropriate online form. Fatal/specified and major injuries only can be reported by telephone to the incident contact centre on 0845 3009923 (Mon to Fri 8.30am – 5pm)

5. IF AN ACCIDENT OCCURS ON THE TRAINING GROUNDS WHICH INVOLVES THE INJURY OR DEATH OF A HORSE THE FOLLOWING APPLIES:

- 5.1 The Trainer's obligation is to respond and make arrangements in the case of an accident, and he/she must inform the relevant Gallops Manager.
- 5.2 In the absence of the Trainer or his/her representative any employee of JCE who is at an accident will inform the relevant Gallops Manager.

Veterinary Practice	Telephone Number
Rossdale & Partners	01638 663150
Newmarket Equine Hospital	01638 782000
Baker McVeigh	01638 667602
Newmarket Equine Disposal Team:	07770 871885 or 07770 871886

6. ACCIDENT RECORD

- 6.1 All accidents should be reported immediately to the relevant Gallops Manager and the details given. This is so the accident can be investigated and any corrective actions can be made. All accidents have causes and Jockey Club Estates want to eliminate the causes and eliminate future accidents.
- 6.2 Trainers do not need to report an accident to JCE which occur in their stables.
- 6.3 Trainers and their staff will do all that is reasonably practical to restrain an injured horse until the arrival of veterinary assistance.

7. ACCIDENT PROCEDURE

- 7.1 Heathmen will redirect horse traffic from the scene.
- 7.2 If there is an injured animal they will close to training the area near the accident.
- 7.3 Post a person at the first access point to assist veterinary services on arrival.

8. ACCIDENT REPORT

- 8.1 Those in attendance will be expected to make a brief report of the circumstances to the relevant Gallops Manager.

INFECTIOUS DISEASE PROTOCOL

1 GENERAL

- 1.1 Infectious Disease is a serious threat to the HRI in Newmarket. With more horses travelling overseas the likelihood of infection has increased. In order to minimise this threat, trainers are reminded to follow the NTF Code of Practice for Infectious Diseases of Racehorses in Training at all times. In addition to this Code of Practice trainers are also required to follow this simple protocol to protect other users of the Training Grounds.

2 SUSPECTED INFECTIOUS DISEASE

- 2.1 Trainers are to inform JCE as soon as it is **suspected** that any horse under his/her care is infected with diseases covered by the Horseracing Betting Levy Board Codes of Practice on Equine Diseases (such as Equine Influenza, Strangles or Neurological Herpesvirus).
- 2.2 JCE can then (in the strictest confidence) assist the trainer and veterinary practice involved with the management of the case, to reduce the risk of the suspected disease spreading.
- 2.3 The trainer must also observe any statutory requirements and immediately inform the BHA. Until directed otherwise by the BHA, the trainer must not remove from the premises, or allow to be removed, any horse under his/her care or control.

3 CONFIRMED DIAGNOSIS OF INFECTIOUS DISEASE

- 3.1 Once the disease has been diagnosed, the following steps should be taken:
- Trainers should abide by the NTF Code of Practice for Infectious Diseases of Racehorses in Training;
 - Trainers must inform BHA and confirm with JCE;
 - JCE will then communicate to the IDRC (Infectious Disease Response Committee).
- 3.2 N.B. Trainers are obliged to report without delay any confirmed diagnosis of a clinical case of Strangles or Neurological Herpesvirus stabled in JCE licensed premises.

4 COMMUNICATION

- 4.1 The IDRC Chairman (Nick Patton) will inform the IDRC members and Newmarket trainers.
- 4.2 The IDRC will consist of the following:

ORGANISATION	CONTACT NAME	EMAIL
NSFA	Nick Angus-Smith	chairman@nsfa.org.uk office@snailwell.net
NTF	William Jarvis	mail@williamjarvis.com
AHT	Dr Richard Newton	richard.newton@aht.org.uk
BHA	Dr Jenny Hall	jehall@britishhorseracing.com
Rosssdales	Pete Ramzan Mike Shepherd	pete.ramzan@rossdales.com mike.shepherd@rossdales.com
NEH	David Dugdale James Crowhurst	david.dugdale@neh.uk.com james.crowhurst@neh.uk.com
Baker McVeigh	Antony Clements Fernando Perez de Villar	antony@baker-mcveigh.co.uk fernando@baker-mcveigh.co.uk
Global Equine Group	Adam Driver	adam.driver@globalequinegroup.com
Tattersalls	Gavin Davies Jason Treverrow	gavin.davies@tattersalls.com jason.treverrow@tattersalls.com

- 4.3 In most cases a meeting will be held with the trainer, vets and JCE to prepare press statements following the confirmation of an outbreak.
- 4.4 However, there is always the risk of a highly infectious disease and we must be prepared for any eventuality, in which case IDRC will meet.
- 4.5 JCE are to work closely with the trainer, the BHA and the veterinary practice involved to manage any disease situation most efficiently and effectively for the benefit of all, i.e. by removing the horse from the yard, pulling out later, afternoon training etc.
- 4.6 **EFFECTIVE COMMUNICATION BETWEEN ALL IS VITAL TO ENSURE AN EFFECTIVE OUTCOME FOR THE GOOD OF NEWMARKET.**

Relevant Telephone Numbers

Rossdale & Partners	01638 663150
Newmarket Equine Hospital	01638 782000
Baker McVeigh	01638 667602
Global Equine Group	01638 669554 or 07748 965875
Newmarket Equine Disposal Team	07770 871885 or 07770 871886